

Government of Tripura  
Director of Elementary Education  
Shiksha Bhawan, Agartala, Tripura.

NO.F.4(254)-DEE/CEU/Vehicle/2022/335

Dated: Agartala, 04/10/2024

**MEMO**

Subject: Distribution and Guidelines of Centralized question papers of Half Yearly examination 2024-25 for Classes III-VIII for all Govt. & Govt. aided schools including TTAADC Madrassas and SPQM Madrassas.

Based on the requirement of the question papers for classes III to VIII for the Half-Yearly Examination 2024-25 with Set – A & Set-B sorted storing point-wise, school-wise and subject-wise sealed envelopes containing question papers will be distributed from the Centralized Examination Unit (Elementary) at Old DIET Hostel, near SCERT Tripura, Agartala on 18/10/2024 to all the 8 DEOs

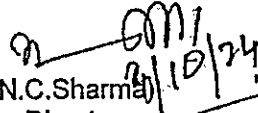
In this regards all DEOs are requested to send authorized officers/officials with a vehicle (e.g. Bolero pick up van with tarpaulin) to receive the said question papers from the Centralized Examination Unit (Elementary) at Old DIET Hostel, near SCERT on 18/10/2024. The unspent fund of Samagra Shiksha released by DEE from time to time may be utilized by DEOs for this purpose.

The DEOs shall ensure to hand over the said question papers to the concern ISs. The ISs shall distribute the sealed question papers to the school authorities as per date sheet of the Half-Yearly examination 2024 circulated vide no. NO.F.4 (254)-DEE/CEU/2023/142 dated. 09/09/2024.

Thereafter the sealed envelopes containing question papers will be in the safe custody of the Headmaster/TIC of the respective schools. On the date of examination, the sealed packets containing question papers shall be opened two hours prior to the examination schedule. Then the question papers for the schedule subjects will be distributed among the students for examination.


The district authorities will make arrangement for transportation of sealed envelopes from DEO office to the ISs/ Storing point in- charges.

The ISs/ Storing point in-charge shall ensure the whole process for secrecy, safety, security and safe storage of the sealed envelopes to prevent any kind of leak of question papers.

  
(N.C.Sharma)  
Director.  
Elementary Education  
Tripura

to

- 1. All the Office of Information and Technology action for this and any of its branches
- 2. The name of all branches
- 3. The District Office, Education, Prisons for information and necessary action
- 4. To the District Secretary, Social Education for any information in the District Secretary

  
 Director  
 Elementary Education  
 Trivandrum