

Government of Tripura  
Directorate of Elementary Education  
Shiksha Bhawan, Agartala, Tripura  
(General Section)

No.F.4 (283) / DEE / GEN / / 2020 /

Dt. January, 2020

**MEMORANDUM**

**Subject: Monitoring plan for Nutan Disha till 20<sup>th</sup> February 2020.**

The Government of Tripura has taken following major policy decisions during the academic session 2019-20 to enhance the quality of education in elementary classes (up to Class VIII). These are:

- Adoption of NCERT Curriculum in all the Government and Government Aided Schools of the State
- Launch of Nutan Disha to strengthen the reading, writing and basic maths abilities of students of classes III to VIII.
- Setting up of the Centralized Examination Unit to frame Standard and effective Question paper for Half Yearly and Annual Examination of Classes III to VIII for assessing the learning outcomes.
- Introduction of New Scheme of Examination and Promotion policy by which students of classes V and VIII shall be promoted to the next class only upon attaining the prescribed academic requirements.

Thus, with effect from the current session i.e. 2019-20, students of Class V will be promoted to class VI only if they at least attain basic ability of reading, writing and arithmetic. Similarly, the students of Class VIII would be promoted to next class only if, apart from attaining basic ability of reading, writing and arithmetic, also secure minimum marks in other subjects. For more details and other conditions, refer Circular No.F.4 (118)-DEE/GEN/ 2019/L-II/1762 issued by School Education Department, Government of Tripura in this regard.

In other classes i.e. classes I to IV and classes VI and VII, the No detention policy shall continue.

By introducing conditional promotion in classes V and VIII, the Government intends to ensure that the foundation of all children is strengthened and the focus of

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teachers, parents and students should be on attaining the desired learning milestones in early classes also and that they should not wait till class X to take the teaching learning more seriously.

In this regard, strong emphasis has been made on basic reading, writing and maths as it has bearing not only on the promotion of children in classes V and VIII but also on strengthening the learning foundation of all children in classes III to VIII. Therefore, it is expected that Nutan Disha is implemented in right earnest and serious effort be made between now and 20<sup>th</sup> February 2020 to ensure that all children of classes III to VIII are able to read story fluently and solve division problem confidently.

For this, specific guidelines for HMs, KRPs (including lead KRPs), ISs and DEOs are as follows:

**For HMs**

- a. Ensure that all students of classes III to VIII who were in Prerana or Sadhna group and continue to be below Story level in Language or below Division level, attend Nutan Disha classes regularly.
- b. If any child is irregular, duty should be assigned to teachers to visit their home and explain the parents about importance of sending the child to school.
- c. Parents Teachers Meeting (PTM) shall be organized by all Schools on 2<sup>nd</sup> February 2020. Through home visits, parents should be informed about it and asked to attend. During PTM, the learning level of the child in Language and Maths should be shared with parents.
- d. Ensure that the teacher(s) who has effectively conducted Nutan Disha classes should work with the children mentioned in Point a. above till 20<sup>th</sup> February 2020.
- e. Conduct weekly assessment (preferably every Friday) along with the Nutan Disha teacher to track the progress of all children
- f. Report the Reading and Maths level of all children on every Saturday and maintain that child wise data in school all time.
- g. Compulsorily attend the orientation session, personally, to be organized at district level on or before 31<sup>st</sup> January to understand the activities and material (along with its usage) of CAMAL.

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**For KRPs (including lead KRPs), ISs and DEOs:-**

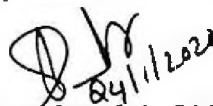
- a. DEOs to issue an order inviting the HMs of morning and noon shift to attend a 2 hours session (before or after their school) on CAMAL on a date proposed by their lead KRPs. This should be on or before 31<sup>st</sup> January 2020. Ensure that all HMs attend it.
- b. Lead KRPs to work out the schedule for HM's orientation and share the same at the earliest with their DEOs. Lead KRPs to conduct the session for HMs and orient them about activities, material and progress assessment in a 2 hour session.
- c. Each DEO to identify all school having more than 50 children in classes III to VIII. Distribute such schools among IS, Lead KRPs and KRP for tracking the progress in those schools personally.
- d. From now till 20<sup>th</sup> February, each IS, Lead KRP and KRP shall visit their assigned schools at least once every week.
- e. Each DEO shall pick up at least 10 new schools every week for themselves which they should visit during the week to get the first hand idea of the progress.
- f. During the visit, apart from the observation of methodology and usage of material, progress of children too should be assessed by the visiting officials. A guideline for the visit and its reporting format is enclosed as Annexure 1.
- g. For assessment of the progress. Each visiting official shall:
  - i. Randomly identify 5 children from at least three classes between III-VIII
  - ii. Use any Nutan Disha assessment tool to assess the current reading and maths level of those children
  - iii. Record the level as found
  - iv. Note down the latest level recorded by the school and the baseline level of the child. See if the level found and latest recorded by the school matches. If the difference of more than one level is in more than 10% cases, ask the HM to get all children re-tested.
- h. Each DEO to have weekly meeting with IS and KRPs on Monday to review their observations and finding and issue immediate action wherever required.
- i. Each DEO shall ensure that the updated and accurate learning (Reading and Maths level) data is uploaded on Shiksha Darpan portal.



j. Each DEO to share feedback of their respective district on School Education WhatsApp group with just the following information:

- i. Name of the district
- ii. Total No. of schools visited by all district officials
- iii. Total No. of children assessed by the visiting officials
- iv. Total No. of children whose level was more than one level different from the last reported level by school
- v. No. of schools where DEO is taking action due to faulty report or slow progress

k. Based on the report in WhatsApp group, Secretary Education may call any DEO for more detailed clarification.

  
(Saju Vaheed A, IAS)  
Director,  
Elementary Education  
Tripura.

To

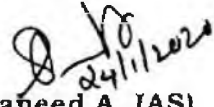
The HM \_\_\_\_\_ School (JB / SB / High / HS) for information and compliance.

**Copy to**

1. The District Education Officers, West/North/South/Dhalai/Unakoti/Sepahijala /Gomati/ Khowai District Education Office for information and compliance.
2. The Inspector of Schools (State / TTAADC) for information and compliance.

**Copy also to:**

1. The PS to the Secretary to the Government of Tripura, Education (School) Department for information please.

  
(Saju Vaheed A, IAS)  
Director,  
Elementary Education  
Tripura.

# Annexure 1

Template for the DEOs, IS and KRPs (including lead KRPs)

Name of the School	
Name of HM	
Classes	

## Part 1

**Checklist (based on the observation of the class and interaction with students and teachers). To be filled just once for the visiting school.**

Sr. No	Observations	Yes/No/Ca n't Say	Remarks
1	Do the teachers understand philosophy and objectives of Nutan Disha?		
2	Do the teachers know all activities of Nutan Disha? Ask the names.		
3	Do the teachers follow the right methodology of Nutan Disha?		
4	Do the teachers use Nutan Disha Material in class?		
5	Do the teachers know the names and reason for some children unlikely to reach story or division level?		
6	Is there a good connect between teacher and their students?		

## Part 2

### Assessment of children and verification of the level

- During each visit, randomly identify 5 children from at least three classes between III VIII
- Use any assessment tool to assess the current reading and maths level of those children
- Record the level as found

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## Monitoring Format

Name of the District:

Date of Reporting

No of Schools with Classes III to V (JB)	
No of Schools with Classes III to VIII ( SB / High / HS)	
<b>As per Base Line Survey :</b>	
No of students in the category of 'Prerana'	
No of students in the category of 'Sadhana'	
<b>As per Status on 22,1,2020 :</b>	
No of students in the category of 'Prerana'	
No of students in the category of 'Sadhana'	
No of Schools visited by all the district officials on the date of reporting	
No. of children assessed by the visiting officials on the date of reporting	
Cumulative No. of Schools visited by all the district officials on the date of reporting ( Since 24.1.2020)	
Cumulative No. of children assessed by the visiting officials on the date of reporting( Since 24.1.2020)	
<b>As per Recording made during visit status as on the date of reporting ( Cumulative since 24.1.2020:</b>	
No of students in the category of 'Prerana'	
No of students in the category of 'Sadhana'	
Total No. of children whose level was more than one level different from the last reported level by school	
No. of schools where DEO is taking action due to faulty report or slow progress	

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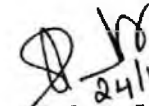
Dated, Agartala, the **24/01/2020**

**MEMORANDUM**

After result analysis of the Half Yearly Examination of students from class III to VIII in different schools of Tripura, it has come to notice of the Department that the result of a good number of students are not satisfactory level in all A, B, C section.

Now, for improvement of Annual Examination result, the Department has decided to put special emphasize **up to 20<sup>th</sup> February, 2020** to those students who did not perform satisfactorily in the last Half Yearly Examination.

In this regard, Department has decided that no leave will be granted/allowed to the teachers as well as the Headmasters / Headmistress / Teacher in-charges and officials under School Education Department during the period except serious medical cases on production of medical certificate.

  
**(Saju Vaheed A, IAS)**  
Director  
Elementary Education

**To,**

1. The District Education Officer, West /South /North /Dhalai/ Khowai/ Sepahijala/ Unakoti/ Gomati District Education office, Tripura for information and taking necessary action.
2. The Principal Officer, TTAADC, Khumulwng for information and necessary action.
3. The Inspector of Schools (State & TTAADC) for information and taking necessary action.
4. The Headmaster/Headmistress/Teacher In-charge , \_\_\_\_\_  
for information and necessary action.

**Copy to:-**

1. PS to the Hon'ble Minister, Education Department , Tripura for kind information of the Hon'ble Minister.
2. PS to the Secretary, Education(School) Department for kind information of the Secretary.
3. PS to the Director, Secondary Education for kind information of the Director(SE).