

BID FORM
Part 1-Technical Bid-Cover A

(The documents have to be arranged serially as per the order mentioned below)

SI. No.	Name of Document/particulars	Details	Page No.
1	2	3	4
1	Name & Address of the organization with telephone no., fax no. & e-mail id		
2	Name & contact details of the authorized signatory		
3	Date of the EMD of ₹.9,494/- submitted by the organization		
4	Self-attested copies of RC Books, Insurance Certificates, Fitness Certificates, Contract Carriage Permits and proofs of up to date Tax Payments of the vehicles owned	Submitted (Yes/No)	
5	Self-attested copy of the Registration Certificate of the firm	Submitted (Yes/No)	
6	Self-attested copy of GST Registration Certificate	Submitted (Yes/No)	
7	Self-attested copy of PAN Card	Submitted (Yes/No)	
8	Self-attested copy of GST Return for quarter ending December, 2023	Submitted (Yes/No)	
9	Self-attested copies of Audited Profit & Loss Accounts and Balance Sheets or Turnover Certificate duly certified by a Chartered Accountant of the last three Financial Years i.e. 2018-19 to 2022-23	Submitted (Yes/No)	
10	Annual turnover declaration as per Annexure-V	Submitted (Yes/No)	
11	Self-attested copies of Work Orders received from Government/ Semi-Government/ PSUs, etc. during last three years up to 31.03.2024	Submitted (Yes/No)	
12	Undertaking to provide good conditioned vehicles (not more than 3 years old) along with all necessary documents required under traffic rule.	Submitted (Yes/No)	

13	Bank Account Details	Name of Bank: Name of Branch: Type of Account (Savings/ Current): Account No.: IFSC :	
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DECLARATION:

I/ We hereby certify that the terms and conditions given with the bid notice have been read carefully and acceptable to me/ us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ We understand that in case of any deviation/ false information in the above statement at any stage, our Firm/ Agency will be blacklisted/ debarred and will not have any dealing with your organization in future

Place:

Date:

(Signature & Seal of the Authorized Signatory)

BID FORM
Part II- Financial Bid - Cover B

Type of vehicles	Detention Charge per day (₹.)	Rate per KM (₹.)	Total charges per day (₹.) (Detention Charge per day + Rate Per km X 80 km)
Maruti Swift DZire			

N.B:-

- Rates to be offered should be including all taxes & duties.
- 80 km is indicative, used for calculation only and in actuals, it may be less or more than that.

(Signature & Seal of the Authorized Signatory)

TURNOVER CERTIFICATE

I hereby certify that M/S _____ (Name & Address) _____ is having the following annual turn-over and the statement is true and correct.

Sl No	Financial Year	Turn over
1	2019-20	₹. _____/- (Rupees _____) only
2	2020-21	₹. _____/- (Rupees _____) only
3	2021-22	₹. _____/- (Rupees _____) only
4	2022-23	₹. _____/- (Rupees _____) only
5	2023-24	₹. _____/- (Rupees _____) only

Signature & Seal of the Bidder

Signature of the Auditor / Chartered Accountant
Membership No. :

Annexure-III

Format for submission of Past Performance during last 3 years up to 31.09.2024

SI No	Name of the Organization	Year	Order No, with Date	Order Value (₹.)

Date:

Place:

Signature & Seal of the Bidder

Name and Address of the Bidder

DECLARATION

To
The Director,
Elementary Education,
Government of Tripura
Shiksha Bhawan, Office Lane,
Agartala, West Tripura-799901

I/We _____ have carefully read the sender document and confirm my/our eligibility as required. We solemnly declare that I/We have never been convicted by any court of law or blacklisted/deburred on financial/administrative techno-legal ground by any public authority. By submitting this bid. I/We assure my/our agreement to the terms and conditions of tender and will abide by the same if contract is awarded to me/us.

Currently running criminal/civil suits against my/our firm are_____

(Write "NIL" if no court case is pending. Otherwise, give the list and enclose the case details)

Signature & Seal of the Bidder