

No.F.1(20-1)-DEE/ESTT/2023(L-II)
Government of Tripura
Directorate of Elementary Education
(Establishment Section)

Approved Date

M E M O

Subject: -Transfer of U.D. Clerk / L.D Clerk.

Following 03 (Three) U.D. Clerk/ L.D Clerk are hereby transferred from their original places of posting to the office as noted against each in Col. No.2 with their existing pay and scale of pay plus other admissible allowances per month until further order:

Sl. No.	Name & Present place of posting	Transferred to	To whom to report
	1	2	3
01	Siraj Mia, UDC Directorate of Elementary Education, Shiksha Bhavan, West Tripura.	Education Inspectorate, Kadamtala, North Tripura.	Inspector of Schools, Kadamtala, North Tripura.
02	Sri Tapan Chandra Deb, UDC Directorate of Elementary Education, Shiksha Bhavan, West Tripura.	Education Inspectorate, Chandipur, Unakoti District.	Inspector of Schools, Education Inspectorate, Chandipur, Unakoti District.
03	Sri Tapan Kumar Shil, LDC Directorate of Elementary Education, Shiksha Bhavan, West Tripura.	Education Inspectorate, Old Agartala, West Tripura.	Inspector of Schools, Old Agartala, West Tripura.

They should report for their duties at the places of Transfer and submit joining report to the Head of Office concerned as indicated each in Col. No.3.

They shall be treated as released from their existing places of posting w.e.f. the afternoon of 23 / 10 / 2025.

Their pay and allowances etc. will be drawn against the Head of Account under which their pay and allowances etc. are usually drawn.

Concerned Head of Offices are requested to send the LPC/Service Book/Personal file etc. of the employees concerned to the Head of Offices as noted in Col. No. 3 against each in due course under intimation to this Directorate.

Signed by Rajib Datta

Date: 22-09-2025 10:47:52

Director
Elementary Education
Tripura

Copy to:-

1. The District Education Officer, _____ District for information.
2. The Head of Office & DDO/Inspector of Schools, _____ for information and taking necessary action.
3. The IT Cell of DEE for information to upload the memo.
4. Individual concerned at Sl. No. _____ (through the Head of Office).
5. Guard file in the Section.